

# Data Privacy Policy for Adker Recruit Applicants

## Overview

At Adker Recruit, we are committed to protecting the privacy and confidentiality of the personal data of our applicants. This Data Privacy Policy outlines how we collect, use, and protect your personal information throughout the recruitment process.

## Information We Collect

We collect the following types of personal data from applicants to undertake our core business:

- Contact Information: Names, addresses, phone numbers, and email addresses.
- Professional Information: Resume, cover letter, employment history, and educational background.
- Additional Information: Skills, certifications, and other relevant qualifications.

## How We Use Your Information

- Recruitment Process: Your data is used for the purpose of evaluating your qualifications and suitability for job opportunities within Adker Recruit.
- Communication: We may contact you regarding your application and inform you about relevant job opportunities.
- Legal Compliance: We process your data in compliance with applicable laws and regulations.

## Data Security and Retention

- We implement robust security measures to safeguard your personal data.
- Your information will be retained for the duration necessary for recruitment purposes and as required by law.

## Third-Party Sharing

- Adker Recruit does not share your personal data with third parties without your explicit consent.
- Your data may be shared within our organization for recruitment purposes only.

## Contact Information

If you have any questions or concerns regarding your data privacy, please contact us at [data@adker.com.ng](mailto:data@adker.com.ng)